



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Minutes of May 11, 2009 Board Meeting**

Board members present: Shelby Lawton, Vince Mayer, Donna Pieper

The minutes of the April 6, 2009 meeting were approved.

Financials

Financial Review – Shelby reported on the financials, and provided a draft budget based on increased amounts for cluster services, postage, etc. Minor adjustments were made, and the proposed budget was approved for mailing to the homeowners. One property owes dues for two quarters, and Shelby will contact the homeowner regarding the delinquency.

Budget Meeting prep – It was agreed that an increase to \$240 quarterly/\$960 annually for fiscal year 2010 will be proposed in order to maintain adequate funds to cover increases, primarily for cluster services. This is the first increase in three years and follows the recommendation after the dues/reserve study in 2006. The Budget Meeting will be held at the Reston Library on May 29. Notice of the meeting and the proposed budget will be mailed to all homeowners.

Landscape

Review of Blade Runners proposals – The proposal submitted by Blade Runners following a walkthrough with Vince was approved, with two exceptions:
(1) Dominion Power will be contacted to see if they will remove the pine tree near the utility box behind Bldg. 8. If not, the expenditure was approved. (2) The turf renovation and seeding behind Bldg.2 will be delayed until the downspout issues in the area are addressed.

Inspection of tree at end of Building 3 – Board members and Blade Runners continue to monitor the tree which appears to have some diseased areas.

Long-term landscape plan – Vince, Dan and Frank Cordek have walked the cluster and Vince is preparing a plan based on those walkthroughs and recommendations by Blade Runners.

Miscellaneous operating expense - \$15 was approved for cumulative expenses incurred by Vince and Mark Schoepfle in connection with the pick up and delivery of mulch for use in the cluster.

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Miscellaneous

Parking lot paving/sealing bids – Bids received from Branscome, Brothers Paving, Dominion Paving and Chamberlain were reviewed. Based on the price and thoroughness of the bid received from Dominion, the Board decided to contract with Dominion. The contractors will be notified of the decision, and Dominion will be asked to provide available dates.

Path repair – Reston Association is currently repairing pathways throughout Reston. We will check to see if the path running behind Bldgs. 7 and 8 is on the schedule. If not, we will determine what is necessary to get the repair on the schedule.

Parking policy – Jalal has suggested that the parking policy be updated to more clearly reflect the restrictions on parking a third and fourth vehicle in the cluster. This will be addressed at a future meeting.