



**LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195**

**Links Pond Cluster Association
Minutes of April 13th, 2009 Board Meeting**

Board members present: Shelby Lawton, Dan Caro, Jalal Mapar, Donna Pieper
Assistant board member present: Karen Wheeler

The minutes of the March 3rd, 2009 meeting were approved.

Financials

Financial Review – Shelby reviewed financials with the board. Postage is over budget due to cost of hosting and domain name registration for the website. Additional cost will be applied to general administrative costs. Total services are \$2,500 over budget due to increase in trash collection fees. \$4,000 remains available in the landscaping/ operating budget. All but one homeowner are current on their payment of dues.

Budget Meeting Prep – Shelby will create new budget. Shelby is looking at a \$15-20 increase in quarterly dues to offset increased cost of trash collection and an expected increase in landscaping and operating costs. New maintenance and landscaping budget will be put out to bid.

Landscape

Spring cleanup and homeowner pruning day – Only 3 responses have been received for homeowner pruning day. Pruning day may be rescheduled for a week later. Sign will be placed at corner of GKC and PGC reminding residents of the Spring Cleanup on April 25th. An email reminder will also be sent to all residents with email addresses on file.

Wood chip path between Buildings 2 and 3 – Path has been completed by Blade Runners.

Plantings along lower island slope - Spring weekend project. Will be decided on by April 25th.

Inspection of two trees at end of Building 3 – Blade Runners will inspect the trees.

Follow-up with Blade Runners re: seeding – Seeding to be done by Blade Runners.

Long-term landscaping plan – Discussion was withheld in Vince's absence.

Replace pine on lower island (fall) – Larger pine will be looked at to replace pine on lower island.

One of the Best Communities in Reston



**LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195**

Homeowner request to repair/reseed area in front of bldgs. 4&5 – cost \$150 – Motion approved to repair/reseed area.

Homeowner request to address tree near end of bldg. 2 – Board members inspected the area. No problems/damage seen upon inspection. Area will be inspected again by Blade Runners.

Homeowner request to address tree near end of bldg. 4 – Tree is on homeowner's property. Homeowner must complete form for RA.

Miscellaneous

Property inspections – Property inspections will continue in the coming months. Inspections will be performed by Donna and Karen.

Front signs – This will be done as weather allows this Spring.

Parking lot sealing – Submitted bids were reviewed by the board. Deadline to submit bids is Friday, April 17th.

Path repair – Letter will be sent to RA requesting that this be area be repaired.