

**Links Pond Cluster Association
Monthly Board Meeting
Minutes for June 6, 2011**

Board members present: Donna Pieper, Vince Mayer, Dan Caro, Shelby Lawton

The minutes of the May 2nd, 2011 meeting were approved.

Financials

Financial review – Shelby reviewed the budget through the end of the fiscal year. Postage, copying, etc.; trash; and water fees will be over budget for the year. All other line items are on or under budget for the year, and funds remaining in the overall budget will be transferred to reserves at the end of the fiscal year.

Board approved up to \$500 to fix broken water valve near Putting Green Court.

\$3,800 remaining in landscape/operating will be spent on approved tree work before the end of the fiscal year.

Landscape

Review of fiscal year-end projects – Vince reviewed bids for fiscal year-end projects. Three tree removal projects were approved by the board - two on the lower island near Building 5 and one behind Building 1, as well as trimming of deadwood along the walkway between Buildings 7 and 8.

Miscellaneous

Date for Annual Meeting – Vince will contact RCC and check availability for July 13. A date will be selected based on availability.

Sidewalk repair – Reviewed the three bids received. The board approved the use of Great Falls Development Company for the project. Vince requested that Dan send an email to the cluster to notify that this work is being done, and if anyone wants their stoop or sidewalk done they can contact Great Falls Development Company directly.

Insurance coverage – The cluster's director dishonesty insurance endorsement was updated based on the current reserve balance and annual assessment income.

Review and mailing of parking decal audit and updated parking policy – Donna reviewed the changes to the parking policy. The board approved the changes. The updated policy and parking audit documents will be mailed with the annual meeting notice at the end of June.