

**Links Pond Cluster Association
Monthly Board Meeting
Agenda for January 17, 2011**

Board members present: Donna Pieper, Vince Mayer, Dan Caro, HeidiAnne Werner, Shelby Lawton

The minutes of the November 2, 2010 meeting were approved.

Financials

Financial review – Postage and copying line item is going to be over budget due to recently purchased parking decals. Trash expenditures have not yet increased for 2011 although they are expected to increase later in the year. The increase at this point is unknown. Waste management contract will be reviewed to see if it would be possible to cancel contract and review new bids. The year over year increase has been 5-8% per year for the past few years. Snow removal appears to be on track for the year. Water budget is over for the year due to increased costs and a leak earlier in the year. Landscape/operating budget is on target for the year. Shelby reviewed the balance of quarterly dues for the year for all homeowners.

Miscellaneous

Prep for Semi-Annual Meeting – Targeting February 16th or 17th for meeting date. Donna will contact the Reston Community Center to seek a meeting room. Donna will email the board with the final date.

Website update – Website update is needed. Dan has promised to make updates to the website over the weekend.

Newsletter – Newsletter will be sent with Semi-Annual meeting notice.

AAA Contract – Contract will be reviewed to see if contract can be put out for bid.

Review and mailing of updated parking policy – “Cars not registered with the cluster can be towed without notice” needs to be added to the policy. Mailing will be sent with vehicle and parking information to assist with parking permit audit.