



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Monthly Board Meeting
Minutes for August 2, 2011**

Board members present: Donna Pieper, Vince Mayer, Dan Caro, Shelby Lawton, HeidiAnne Werner

Homeowners present: Karen Wheeler

The minutes of the June 6, 2011 meeting were approved.

Financials

Financial Review – The cluster’s directors dishonesty insurance endorsement will be updated to comply with the current requirements of the Virginia Property Owners’ Association Act, which will result in an increase for the cluster’s insurance coverage.

Landscape

Lower island landscape plan (Building 5) – Vince reviewed estimates provided by Blade Runners for late summer/fall projects. Vince recommended we do the lower island work this fall. Vince also reviewed estimates for spring projects. Vince mentioned removing azaleas from in front of Building 2 during the spring cleanup.

Trimming of deadwood (Building 7) – The estimate for this project of \$430 was approved.

Mulching – Mark Schoepfle and Vince requested \$25 for gas for mulching project to pay for transportation to and from mulch location. This was approved by the board.

Miscellaneous

Vince requested \$100 for mailbox replacements on Putting Green Court, mulching, and other landscape maintenance projects. This was approved by the board.

Newsletter – Newsletter will be sent via direct mail and email. Topics to include:

- Landscape update
- Fall Cleanup
- Community landscape projects

One of the Best Communities in Reston



**LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195**

-
-
- Slow down children at play
 - Sidewalk repairs update
 - Parking decal update
 - Annual meeting thank you
 - Trash policy reminder
 - Items available to borrow (ladders, wheelbarrow, chainsaw)

Children at Play signs – Vince will investigate the cost of the sign. Board is preliminarily against this plan as they believe there is not much value to this sign beyond the sign that is currently there.

Temporary speed bumps – Mark Dorosheff will investigate the cost of the speed bump.

Cluster snow blower – Board is against the purchase of the snow blower due to the cost and responsibility of refueling and maintenance involved.

AAA contract – Contract is not up until 2013. AAA says they are willing to renegotiate contract before then. Donna received an estimate from American Disposal Services with a quote that is less than AAA. Karen will call and try and negotiate with AAA to bring their costs down. Otherwise, the cluster will look to bid the contract in 2013.

Common area property damage – Board discussed addition of a resolution to address common area property damage and how damages will be assessed.

Board Positions and Roles – Dan will be moved to the Special Projects role including parking, email and website. HeidiAnne will move to the Secretary role including meeting minutes and the cluster newsletter.

One of the Best Communities in Reston