



**LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195**

**Links Pond Cluster Association
Minutes of June 8th, 2009 Board Meeting**

Board members present: Shelby Lawton, Dan Caro, Jalal Mapar, Donna Pieper

Assistant board member present: Karen Wheeler

The minutes of the May 11th, 2009 meeting were approved.

Financials

Financial review – Approved moving \$2,000 Contingencies to Services to handle overage in trash expenses caused by gas surplus charge. Approved spending remaining Landscape funds before end of fiscal year. Approved moving surplus fiscal year funds to Reserves.

Administration – Approved annual dinner for next board meeting. Approved \$200 for installation of Quick Books and gift certificate for homeowner who provides accounting services for the Cluster.

Budget/Dues mailing – Dues mailing will be sent by June 17th. Paving notice will be included in mailing.

Landscape

Long-term landscape plan – Will be discussed at annual meeting. Vince will go around with Terry from Blade Runners to discuss problem areas and landscaping projects.

Quality of wood chipping – Smaller wood chips needed at the tot lot. Wood chips currently spread are much larger than expected.

Downed tree (probably golf course responsibility) – Waiting to hear back from golf course.

Replace pine on lower island (fall) – Blade Runners recommended removing remaining two pine trees from east island and then plant new trees.



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Miscellaneous

Paving will occur on June 29 and July 2-3. Notice will be included with dues mailing, mailed to residents, and posted at mailboxes and front doors.

Light post for PGC - Dan will circulate survey about adding new light post to PGC residents.

Review of issues raised at Budget Meeting – Notes from meeting will be posted to website with personal information removed. Per bylaws, mailings cannot be replaced with email without a special meeting and majority homeowner vote. Cluster has liability insurance. Bids will be competed for landscaping contract. Miscellaneous Operating Expenses is intended to cover expenses such as ladders, fertilizer, etc. This item was moved to Landscape/Operating for FY2010. Professional Fees must be kept in budget in case of foreclosure, liens, attorney expenses, etc. Reserves are for sidewalk and asphalt projects but can be spent for another purpose with a homeowner majority vote.

Annual Meeting Prep – Annual Meeting tentatively scheduled for July 8th at 8 pm. Notices will be mailed to homeowners after confirmation of meeting room availability and date for meeting.

Front signs (weekend project) – Post will be purchased within the next two weeks for this project.

Update parking policy – 4th car cannot be parked in the cluster. Longer discussion will be withheld until next board meeting.