



LINKS POND CLUSTER ASSOCIATION  
POST OFFICE BOX 2104  
RESTON, VIRGINIA 20195

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**Links Pond Cluster Association  
Minutes of December 3rd, 2009 Board Meeting**

Board members present: Shelby Lawton, Dan Caro, Donna Pieper, Vince Mayer, Jalal Mapar

The minutes of the October 22, 2009 meeting were approved.

Financials

Financial review – Approved \$150 for the purchase of a cluster chainsaw. A liability waiver will be required before homeowners will be allowed to use it. Approximately \$5,000 remains in the maintenance budget for this fiscal year. Board agreed we are on-target for maintenance budget for the 2<sup>nd</sup> half of the fiscal year. Shelby also stated that we are tracking well for all line items on the budget.

Dues reminder mailing – Mailing will be sent on December 15<sup>th</sup>.

Landscape

Common area maintenance contract – Reviewed Blades Runners proposal and discussed options for next year's maintenance contract. Board approved extending the Blade Runners contract for one year. Board will request three separate proposals for the 2011 contract.

Lower island landscape plan – Any funds remaining in the maintenance budget after winter damage repairs will be used toward lower island landscape plan.

Miscellaneous:

Ballot for:

Use of email instead of mail for cluster “mailings” – Ballot will be reviewed and mailed to homeowners after review.

Change fiscal year to calendar year – If change is not ready to send before semi-annual meeting, it will be postponed until a later date for more investigation.

Letter to homeowners and residents regarding property maintenance – The letter was reviewed and approved for mailing by the board.

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Cluster application for slate for front porch – Board is waiting on Reston Association to inspect completed installation at two properties and report on whether RA will approve natural slate and natural blue stone.

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