



**LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195**

**Links Pond Cluster Association
Minutes of October 22nd, 2009 Board Meeting**

Board members present: Shelby Lawton, Dan Caro, Donna Pieper, Vince Mayer, Jalal Mapar

Financials

Financial review – Financial documents were reviewed and approved the board. Cluster is on budget for the month and the fiscal year. Vince reviewed the cost of landscaping projects and potential projects with the board. Landscape budget is also on target for the fiscal year. \$200 cookout line item will be used to pay for expenses incurred during fall cluster cleanup.

Homeowner Request: Allocation of end-of-year budget funds and/or reserves – Will be voted on during the Budget meeting next May.

Landscape

Lower island landscape plan – Special meeting with residents will be held Saturday, October 24th at noon. Vince expanded on Merrifield's landscape plan for the lower islands. Board approved an amount up to \$2,500 for the removal of two trees on lower island.

Long-term landscape plan -- We will continue to receive homeowner comments about the landscape plan. No changes have been made to the plan.

Homeowner Pruning Day – Vince will ask Blade Runners if they want to send out a notice about it.

Maintenance contract – Discussion will be tabled until next month's board meeting. Bid will be drafted before next month's meeting.

Miscellaneous:

Ballot for:

Use of email instead of mail for cluster "mailings" -- Comments on ballot will be circulated via email.

Change fiscal year to calendar year – Donna will add impact of change to ballot.

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Cluster application for slate for front porch – Donna followed-up with RA on progress of application. RA still needs to come out and inspect the property.

Review of Annual Meeting minutes – Minutes were reviewed and approved by board. Further discussion will be tabled until January.

Property Inspections – Inspections will continue through the fall.

Update parking policy – Jalal will draft updated parking policy this month.